



# Rosehill Secondary College

33 Sapphire Street Niddrie 3040

Phone: 9337 2488

email: [rosehill.sc@education.vic.gov.au](mailto:rosehill.sc@education.vic.gov.au)

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10<sup>th</sup> November 2022

Dear Parents/Guardians,

Rosehill Secondary is looking forward to another great year of teaching and learning and would like to advise you of its voluntary financial contributions for 2023.

Schools provide students with free instruction to fulfil the standard curriculum requirements and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students.

At Rosehill Secondary College, we design and develop teaching and learning programs drawing on the best educational knowledge and practices and strive to offer broad and enriched opportunities to students that are above and beyond what is required in the standard curriculum and what is provided for by Government Funding.

The Rosehill Secondary College School Council makes every effort to keep the cost of items and activities to a minimum and affordable for all its families. However, we do rely on parent contributions to assist us in meeting our budgetary requirements, as well as the diverse needs of our students. This has made a huge difference in our school allowing us the ability to offer your child a wide range of quality academic programs and specific subject materials and equipment for English, Mathematics, Science, Visual Arts/Performing Arts, Languages, Humanities, Technology, and Health and Physical Education.

Some of the terrific co-curricular programs we offer at Rosehill are because of the additional contributions made by our families. These include school productions, concerts, art shows, sports events, incursions, excursions, well-being programs, school-wide positive behaviours, Respectful Relationships, and school-based counselling and support.

Within our school, this support has allowed us to continue to provide a differentiated curriculum and has ensured the College has the materials and facilities to run the programs successfully and that the provision of student wellbeing and support programs, major and minor upgrades to facilities, grounds, the renewal and enhancement of classroom and digital technology, is made available for the benefit and engagement of all our students.

We would like to thank parents for their continued support and commitment to contribute, which directly benefits students and results in improved achievement outcomes, engagement in learning and well-being.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Arthur Soumalias  
**PRINCIPAL**

John Spasevski  
**SCHOOL COUNCIL PRESIDENT**



# Rosehill Secondary College

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum			Amount
Year 12 Units 3 & 4 – please tick subjects according to your confirmed course selections	Amount	✓	Amount
Accounting – photocopying for students, consumables, materials, consumables	\$20.00		\$ _____
Art Creative Practice – paint, inks, pastels, water colours, quality paper	\$100.00		\$ _____
Biology – lab equipment, materials, photocopying for students, consumables, materials, consumables	\$30.00		\$ _____
Business Management – photocopying for students, printed workbooks in lieu of textbook, consumables	\$20.00		\$ _____
Chemistry – lab equipment, materials, photocopying for students, consumables, materials, consumables	\$30.00		\$ _____
Dance – costumes, venue and equipment hire, scripts, sheet music	\$50.00		\$ _____
Economics - photocopying/printing for students; printed workbooks in lieu of textbooks	\$20.00		\$ _____
English – photocopying/printing for students; printed workbooks in lieu of textbooks, external examiners	\$40.00		\$ _____
English as an Additional Language – photocopying for students, printed workbooks in lieu of textbook	\$40.00		\$ _____
Environmental Science – photocopying/printing for students; printed workbooks in lieu of textbooks	\$30.00		\$ _____
Health & Human Development – photocopying/printing for students in lieu of textbook, consumables	\$25.00		\$ _____
History – photocopying/printing for students, printed workbooks in lieu of textbook, consumables	\$20.00		\$ _____
Information Technology – Data Analytics – photocopying/printing for students	\$20.00		\$ _____
Languages – Italian – photocopying/printing for students	\$20.00		\$ _____
Languages – Japanese Second Language – photocopying/printing for students	\$20.00		\$ _____
Legal Studies – photocopying/printing for students, printed workbooks in lieu of textbook, consumables	\$20.00		\$ _____
Literature – photocopying students, printed workbooks in lieu of textbook, external examiners	\$40.00		\$ _____
Mathematics Foundation – photocopying/printing for students, consumables	\$30.00		\$ _____
Mathematics Methods – photocopying/printing for students, consumables	\$30.00		\$ _____
Mathematics Specialist – photocopying/printing for students, consumables	\$30.00		\$ _____
Media – eg hire of equipment, printed workbooks in lieu of textbooks, consumables	\$50.00		\$ _____
Music Performance – hire of equipment, props, sheet music, equipment maintenance	\$30.00		\$ _____
Philosophy – photocopying/printing for students, printed workbooks in lieu of textbook, consumables	\$20.00		\$ _____
Physical Education – printed workbooks in lieu of textbooks	\$25.00		\$ _____
Physics – printed workbooks in lieu of textbooks, materials, consumables	\$30.00		\$ _____
Product Design & Technology Materials –materials and equipment, eg first grade timber, hardware	\$150.00		\$ _____
Psychology – photocopying/printing for students	\$20.00		\$ _____
Systems Engineering – materials and equipment eg electrical components	\$150.00		\$ _____
Visual Communication & Design – materials eg gloss/cartridge paper/paint	\$100.00		\$ _____
Provision and Upkeep of School Devices, Peripherals, and ICT Devices owned by the school, class sets, device configuration, maintenance, server/system costs	\$20.00		\$ _____
Student ID Card	\$10.00		\$ _____
<b>Total Curriculum Contributions</b>			<b>\$ _____</b>



# Rosehill Secondary College

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum			Amount
<b>Year 12 VCE Vocational Major</b>	<b>Amount</b>	<input checked="" type="checkbox"/>	
Literacy – photocopying/printing for students, printed workbooks in lieu of textbook, consumables	\$50.00		\$ _____
Numeracy – photocopying/printing for students, printed workbooks in lieu of textbook, consumables	\$50.00		
Personal Development Skills – photocopying/printing for students, printed workbooks in lieu of textbook	\$50.00		
Provision and Upkeep of School Devices, Peripherals, and ICT Devices owned by the school, class sets, device configuration, maintenance, server/system costs	\$20.00		\$ _____
Student ID Card	\$10.00		\$ _____
<b>Total Curriculum Contributions</b>			<b>\$</b>

Other Contributions - for non-curriculum items and activities			Amount	
School Sports Victoria Membership	\$10.00		\$ _____	
Student and Parent Communication Tool – Compass	\$30.00		\$ _____	
Student Wellbeing Services	\$30.00		\$ _____	
First Aid Equipment	\$10.00		\$ _____	
Locker Hire – construction of locker bays, purchase and maintenance of lockers	\$80.00		\$ _____	
Learning Environment – outdoor learning areas; grounds maintenance and improvements, classroom technology, Suggested Amount	\$100	\$150	Other	\$ _____
<b>Tax Deductible Contributions</b>				
Building Fund – A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure. Suggested Amount	\$100	\$150	Other	\$ _____
<b>Total Other Contributions</b>			<b>\$</b>	

## Extra-Curricular Items and Activities

Rosehill Secondary College offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum. These are provided on a user-pays basis.

Extra-Curricular Items and Activities	Amount	(Please Tick)
School Magazine	\$20.00	
Instrumental Music – instrument hire & lessons	\$250.00	
Swimming Carnival – entry and transport	\$15.00	
Athletics Carnival – facilities hire and transport	\$15.00	
Excursions, incursions – to be scheduled throughout the year	TBA	
<b>Total Extra-Curricular Items and Activities</b>		<b>\$</b>



# Rosehill Secondary College

## Financial Support for Families

Rosehill Secondary College understands that some families may experience financial difficulty and offers a range of support options including:

- Camps, Sport, Excursions Fund <http://www.eduweb.vic.gov.au/csef/Home.aspx> Application Forms available from the College.
- Second-Hand Uniforms available for purchase from the College
- Second-Hand Books [www.sustainableschoolshop.com.au](http://www.sustainableschoolshop.com.au)
- State Schools Relief
- Local Community Support Services

For a confidential discussion about accessing these services, or if you would like discuss alternative payment arrangements, contact the Business Manager, Judith Wright via email at [rosehill.sc@education.vic.gov.au](mailto:rosehill.sc@education.vic.gov.au), regarding their financial situation and related difficulties in making payments, or alternatively can contact the Welfare team on 9337 2488 for a confidential discussion and information regarding support options.

## Total

Category	Amount
Curriculum Contributions	\$
Other Contributions	<i>(non-tax deductible)</i> \$
	<i>(tax deductible)</i>
Extra-Curricular Items and Activities	\$
<b>TOTAL</b>	<b>\$</b>

## Payment Methods

To further assist families with payments, three payment options have been developed:

- Full amount by the beginning of Term 1.
- Payment by instalments through CompassPay.
- Other payment arrangements, including individual payment plans, eg CentrePay via Centrelink.

Parents/Guardians will be able to make payments by Cash, EFTPOS and CompassPay.

## Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis.

- Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.
- All claims for a refund must be in writing and addressed to the Business Manager.
- **NO** cash refunds will be given.
- Refunds will be made via Direct Credit or, a credit placed on the family account if preferred.

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.